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# Part-Payment of Rental Bond

Residential Tenancies Act 1994 (Sections 57 and 59)

**Purpose of this form**—to make part payments of rental bond to the RTA during the tenancy. This may occur when the tenants are 'paying off' the bond to the lessor/agent, or when the rent increases and there is, as a result, an increase in the tenant's rental bond. The initial part-payment is made via a bond lodgement (Form 2).

**Form completed by**—tenants, lessors or lessor's agents.

**Lodging the form**—As each part-payment is paid, a **NEW** Form 7, together with the rental bond money, must be lodged with the RTA by the lessor/agent within 10 days of receipt.

**Rental Bond Number**

**RTA Office Use Only**

Mail	Approved
Data entry	Validation

**Please Use Block Letters and enter only Tenant/s who are Bond Contributors**

**1** Enter the **rental bond number** in the box at the top right of the form.

**2** Name of Lessor/Agent

**INNOVA MANAGEMENT**

Address of Lessor/Agent

**PO BOX 9049**

**GCMC**

**QLD**

Postcode **9726**

Phone Number

**(07)55 743 400**

**3** Tenant/s Name/s

Amount contributed

	\$
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	\$
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	\$
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Tenant/s Phone Number

( )

Address of rental premises

<b>QLD</b>	Postcode

**4** Part-payment amount

\$

**5** Is this payment the result of a rent increase?

No

Yes  New weekly rent

\$

New bond amount

\$

**6** Tenant 1. - Signature

Date

/ /

Tenant 2. - Signature

Date

/ /

Tenant 3. - Signature

Date

/ /

Lessor/Agent - Signature

Date

/ /



**Send to RTA with part-payment. Tenant & Lessor/Agent should make a copy for their records**